

# Iconographica

## Studies in the History of Images

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### STYLESHEET

In the final version of their texts authors are kindly requested to observe the following simple rules.

#### *General instructions to authors*

1. Articles, in their final form, should be sent to the editorial board of "Iconographica" as a Word document. Together with text and images, the author shall also:
  - send an abstract in English (ca. 100-200 words);
  - indicate five keywords in English;
  - indicate his or her name, institutional affiliation and e-mail;
  - provide a list of image captions.
2. The author shall provide images in digital format, high resolution (300 dpi); each illustration has to be sent as separate file in JPG or TIFF format and copyright-free.
3. Captions should include clear indications of the photocredits or necessary copyrights (appropriate documentation should be just sent to the editorial board). The necessary legal copyright permissions must have been previously obtained by the author. Upon receiving the first proofs, authors will requested to sign a standard form stating that all legal duties concerning the copyrights of the illustrations owned by Museums, Libraries, and other Institutions in Italy and abroad have been accomplished.

#### *Rules for the drafting of the text*

- The quotations shall be given in Roman type and between French quotation marks (« »); omissions in a quotation will be indicated with three dots between brackets (...), and square brackets will be used for text integrations: e.g. [Editor's note].
- The hierarchy of quotes is: «...“...’ ...’...”...».

- The use of italic shall be limited to foreign terms, whereas the subjects of the works of art shall be marked in Italic.
- Any punctuation mark shall always be postponed to footnote marks, except exclamation points, question mark and ellipsis.
- Please mark clearly in the text, in brackets, where you wish the images to be inserted; e.g.: (Fig. 4).
- Acknowledgments and other records should be inserted before the notes, in the type-size of notes, without asterisks title and without numbering.

### **Captions**

Each caption, preceded by the reference number of the corresponding image, shall list informations according to the following sequence: place, institution of conservation, author, date, title, type of object, origin. Example:

2. *San Gimignano, Pinacoteca Civica, Lorenzo di Niccolò, 1402, Life and miracles of saint Fina, reliquiary door (detail), from Collegiata of San Gimignano.*

### **Footnotes**

1. quotations of monographic books :

A. Grabar, *Les revêtements en or et en argent des icônes byzantines*, Venise 1974.

H. Belting, *Bild und Kult. Eine Geschichte des Bildes vor dem Zeitalter der Kunst*, München 1990.

A. Barbero - C. Frugoni, *Medioevo. Storia di voci, racconto di immagini*, Roma-Bari 1999, pp. 94-7.

2. quotations of miscellaneous books, proceedings of symposia and exhibition catalogues (and essays and/or entries in them):

Th. F. Mathews - R. S. Wieck (ed.), *Treasures in Heaven. Armenian Art, Religion, and Society*, New York 1995.

G. Morello - G. Wolf (ed.), *Il Volto di Cristo*, Milano 2000.

S. Hayes-Healy (ed.), *Medieval Paradigms. Essays in Honor of Jeremy Duquesnay Adams*, New York 2005.

D. Cooper, *St Augustine's Ecstasy before the Trinity in the Art of the Hermits, c. 1360 - c. 1440*, in L. Bourdua - A. Dunlop (ed.), *Art and the Augustinian Order in Early Renaissance Italy*, Aldershot-Burlington 2007, pp. 183-204.

3. quotations of articles within journals:

A. Frolov, *La "podea", un tissu décoratif de l'Église byzantine*, in «Byzantion» 13 (1938), pp. 461-504.

M. Crispí i Canton, *La verònica de Madona Santa Maria i la processó de la Puríssima organitzada per Martí l'Humà*, in «Locus amoenus» 2 (1996), pp. 85-101.

4. quotations of archival materials and manuscripts:

Lucca, Archivio di Stato, *Pergamene S. Maria Forisportam*, 1348, June 8.

Lucca, Archivio di Stato, *Testamenti*, n. 1, f. 24r (1340, March 22).

O. A. D'Abramo, *Descrizione di tutte le chiese, monasteri, compagnie, et altri luoghi pij della città di Pisa* (1715), Pisa, Archivio Capitolare, ms. C.139.

5. for quotations from languages that do not adopt the Latin alphabet

Titles are always given in their original languages.

Greek should never be Romanized; the use of the font Hellenica is strongly recommended.

When quoting texts in other languages, which do not make use of the Latin alphabet, please make use of the scientific Romanization system.

In case you are quoting articles in languages other than Italian, English, French, Spanish, German and Greek please provide a translation within square brackets, according to this model:

O. Piralishvili, *Kintsvisis freskebi* [Murals of Kintsvisi], T'bilisi 1979.

Further information:

- for the works mentioned above, please give only the author's name, followed by an indication of the beginning of the title and pages; abbreviations such as "cit." should be avoided. E.g: Belting, *Bild und Kult*, pp. 20-44;
- in case of an author's double name, please separate the two initials with a space; e.g.: M. M. Donato;
- in case of two authors, the separation element will be the short hyphen preceded and followed by a space (-): e.g. G. Morello - G. Wolf;
- in the case the title has a word in *Italic*, it shall be written in Roman type; e.g.: A. Argilli, *L'autore del Liber anniversariorum della Cattedrale di Mantova*, Mantova 1982;
- the editor of miscellaneous books is included before the title;
- please note that the place of publication is always given in the original language of the book;
- the references to page numbers will always have a first page and the final one in contracted form; e.g.: pp. 10-3, 121-9;
- please always write 'note' in full;
- in case of consecutive quotations from the same author, please use 'Idem' / 'Eadem'; 'ibidem' will be used if the citation refers to the same text shown immediately above;
- Latin wording not abbreviated (*supra*, *infra*, *ibidem*) will always be composed in *Italics*.

## ***Main abbreviations***

All abbreviations have to be composed in Roman type:

cf.	compare
col., cols	column/s
doc.	document
etc.	<i>et cetera</i>
ed., eds	edition/s, edited by
f., ff.	following (one page, many pages)
fol.	folio
fasc.	fascicle
fig., figs	figure number/s
MS, MSS	manuscript/s
n.d.	no date of publication
no., nos	number/s
n.p.	no place of publication
n.s.	new series
p., pp.	page/s
pl., pls	plate/s
r	<i>recto</i> , on the front of the page (fol. 22r)
s.v., s.vv.	<i>sub voce/vocibus</i>
v	<i>verso</i> , on the back of the page (fol. 22v)
vol., vols	volume/s

## ***Proofs***

Authors will receive one copy of the first proof. This should be carefully corrected and returned within the deadline indicated by the editorial staff. The second proof will be corrected only by the editorial board.

## ***Correspondence***

All correspondence concerning editorial matters and photographic materials should be sent to [iconographica@sismelfirenze.it](mailto:iconographica@sismelfirenze.it) or to:

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